



AGM Meeting Minutes - Year 2024/25

Date Held	Saturday 19 July 2025
Time	7.20pm – 9.45pm
Venue	Mulgrave Community Centre
Attendees (Brothers & Sisters)	Areeb Rasheed, Zafar Izzadeen, Mr. & Mrs Fahmi Haniffa, Fali Shums, Miqsan Mohinudeen, Ruzna Fali, Farah Dole, Eddie Dole, Bilal Riza Muhammed, Ahmad Jahfar, AbdulHakeem, Afrar Nazmi, Reza Jamal, Fathima Yusra, Rasmy Kabeer, Mohamed Najeeb, Jauhar Najeeb, Mr and Mrs Amirudeen, Mohamed Imptiaz, Mumtaz Hussain, Zabeed, Rushana Usoof, Yousuf Hassen, Shahazina Uvaiz, Zeenia Mohamed, Mohamed Wadood, Firiya Ismail, Ruzana, Fatahiya, Zeenia Abdeen, Ashroff, Suzan, Fayaz Zurfick, Nizra Haniffa and Mrs Basheer and 8x other brothers and sisters (names not registered)
Apologies	Sithy Marikkar

- **Welcome and Recitation of Sura Fatiha.**
- **Opening Recital - Surah Fatiha – Eyaad Reza**
 - Reza Jamal (AKA Mohammad Reza Jamaludin), current President and chair for the AGM, welcomed the members and called the meeting to order at 7:20pm as a quorum was present.
 - The meeting start (scheduled for 6.30pm) was delayed due to a huge traffic diversion on the Monash Freeway.
 - Reza Jamal introduced the Management Team in attendance:
 - Abdul Hakeem - Secretary Report in the absence of the secretary.
 - Bilal Muhammed - Meeting Minutes.
 - Areeb Rasheed - Treasurer Report
 - Zafar Izzadeen – Laptop setup and managed electronic screen
 - Ahmad Jahfar – helped with food management.
 - Apologies: Sister Minhaja Hashim (VP)
 - Apologies: Sister Shazna Mahroof (Secretary)
- **Confirmation and Matters Arising from Minutes of previous AGM Year (2023/2024)**

Proposed resolution: *That the minutes of the 2023/24 Annual General Meeting be accepted.*

- Moved: Fahmi Haniffa
- Seconded: Mohammed Najeeb



President's Address and Report

- Reza Jamal (AKA Mohammad Reza Jamaludin) in his capacity as the President welcomed the USMAA members for yet another AGM.
- This AGM is a celebration of FY25 events and activities and thanked all the active contributors who made this possible.
- Reza requested attendees to observe a minute silence (prayer) for all victims of war in Palestine, Ukraine and elsewhere.
- Reza Jamal acknowledging a reasonable year of activities.
- Reza considered the highlight of the year as being the "Usmaa Community" itself, for coming together with commitment and enthusiasm to run many successful events, in particular the ESG operating model.
- He acknowledged the ESG/Subcommittee operative model had made the Management Committee workload a lot easier and endorsed this model to continue so as retain the Board (management committee) to serve longer periods.
- He thanked the trustees, many individuals, sponsors, groups, board members and subcommittees for their loyalty and commitment, year after year.
- Reza Jamal expressed his disappointed that no "new nominations" had been received. He earnestly hoped that "new committee" members would emerge to bring some new energy and initiatives to the 'management committee'.
- He closed by inviting the attendees to serve food and refreshments and return.

Secretary's Report

The secretary report was presented by Bro AbdulHakeem.

Highlights of the Secretary Report

- Highlighted the successful ESG model operated during the year.
- He endorsed this model to continue next year and into the future.
- Highlighted embracing technology to streamline workload.
- Overview of Usmaa events and fundraisers during the year.
- Thanked the seniors for their long service and continued commitment.
- Thanked paid members, Monash CC and all volunteers and groups.
- Special mention of funds raised by JSC Cricket - \$6k.
- Special mention of the successful Multi-Cultural Event organized by the Ladies.

Secretary's Report was accepted and seconded:

- Proposer: Falih Shums
- Seconded: Fahmi Haniffa



Treasurer's Report

Areeb Rasheed presented the Treasurer Report (second year in a row).

He outlined the highlights and challenges of rising inflation.

Areeb Rasheed presented the financial results and the charts.

Highlights of the Treasurer Report

- Subscription received – nearly \$9k
- Senior's grant received \$2,000
- Multicultural Grant - \$5,000
- \$6k raised for Gaza by Paint Workshop organized by Sister Ziyada Toki
- \$6k raised by JSC Cricket event – organized by bro Jauhar Najeeb.
- **Treasurer Report was accepted and seconded:**
 - Proposer – Falih Shums
 - Seconder – Fahmi Haniffa

Reports of Subcommittees (SC)

(1) Janaza Sub Committee Report – Presented by Jauhar Najeeb

Highlights of the JSC Report

- Closing JSC Bank Balance of \$4,364
- Value of Usmaa owned burial plots standing at \$155k as at 30June25.
- Jauhar Najeeb introduced the subcommittee and mentioned Hishan Naufal and Shamil (already nominated last year FY24) will be formally inducted to the subcommittee.
- Increase in burial activities this year and more purchases of burial plots.
- JSC Sports Day events raised \$6,400 from which burial plots were purchased.
- Thanks to sponsors, committee members and volunteers.
- Burial plots prices are rising, and USMAA members have been made aware of this.
- Clarified that JSC will offer plots to members at market value price.
- Mohamed Najeed enquired how many plots in all were owned by USMAA JSC?
- This information was not readily available, so an action note to make this information available was made.
- Reza Jamal indicated it could be as many as 40x plots or a little bit more in all.
- Jauhar Najeeb announced the forthcoming events to be held in later 2025 – JSC Dinner Event (Fundraiser) and a JSC Cricket outdoor event.
- Further information about JSC processes and activities to be presented to the membership and community during and at these events.
- Agreed there were to be regular "information posts" about JSC activities and plots.



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Positive Ageing committee Report – Presented by Sister Farah Dole

- Report presented on behalf of sister Sithy Marikar.
- Events overview presented.
- Thanks to sister Ziada for raising \$6k fundraiser for Gaza from the Art Workshop.
- Over 90x members attended Senior Eid Dinners.
- Need a microphone for events held at external venues.
- Upcoming events – Family Violence and Mental Health Forums.
- Future events will not be exclusive to seniors.

Motions/Proposals:

• Auditor Appointment

Reza Jamal outlined the costs \$770 for each of FY24 and FY25.

M&T Financials – name of auditor.

Very good working relationship.

Proposed: to continue with same auditor.

Proposer: Fahmi Haniffa

Secunder: Reza Jamal

• Multicultural Event

Sister Nizra Haniffa raised concerns about this event (she did not attend but from feedback)

1. No Azan was heard

2. Was not “Muslim” enough

Sister Nizra Haniffa requested these issues to be paid attention to at future events.

• Eid Adha Breakfast (Knox 108)

Sister Nizra Haniffa asked whether this venue held a “Halal” Certification?

Agreed this will be asked at future events

Reza Jamal said it was confirmed food was “halal” and he was informed that Muslim families dined at this restaurant.

Proposer: Sister Nizra Haniffa

Secunder: Bro Falih Shums

• Moon Sighting Members

Sister Nizra Haniffa enquired if Eid Breakfast events could be organized for those celebrating Eid by “Moon Sighting”.

USMAA has traditionally organised Eid Breakfast (and Prayers) according to BOI elected dates to serve the broader USMAA membership. Recently, as more individuals observe Eid based on moon sighting, there is consideration to re-evaluate this approach.



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It was considered to hold one Eid Breakfast on the Moon Sighted date and another on the BOI date.

Fahmi Haniffa proposed that this matter may need broader community consultation as he considered the BOI date to be the generally accepted national date.

Abdulahakeem offered to assist with catering arrangement for “Moon Sighted” dates.

- **Subscription Fees for Members:**

Reza Jamal proposed (again) to increase membership fees due to inflation.

This year he proposed a \$5 increment for “Family” and “Single Adult” categories.

Fahmi Haniffa recommended that this matter be discussed with the larger community first before implementing such changes.

There were some in attendance such as Yousuf Hassan, Miqsan & Falih Shums who agreed this increase was necessary.

Muhammed Najeeb and Bro Fahmi Haniffa suggested an alternative, to seek donations from members (\$25??) instead.

- **Proposed motion on hold.**

- **USMAA Centre Funds**

Further to Falih Shum’s motion last year to return USMAA Center unused funds back to the donors, Reza Jamal (AKA Mohammad Reza Jamaludin) reintroduced this motion again this time to return them back to any donor who had contributed above a set amount.

- Reza Jamal said he now had a complete list of all donors and amounts paid based on Quickbooks Reconciliation (not bank statement based) and he considered this list a reliable list if we were to return the donations.
- Fahmi Haniffa objected to this suggestion saying it could yet be used to fund future building fund.
- Falih Shums, Miqsan Mohinudeen and many others were agreeable with the motion and suggested we only return to donors who had contributed \$500 or over.
- Reza Jamal reported that an unnamed donor requested a \$5,000 refund but provided no proof of payment, so no funds had been returned yet. Reconciliation showed the amount was \$4,311. Due to missing paperwork, Reza Jamal proposed offering a return of only the reconciled amount of \$4,311.
- This motion was polled by vote. Yes: 21x votes and No: 2x votes

- **Motion PASSED:**

- **Motion:** To write to all donors who had contributed \$500 or more – offering to either accept the refund or to seek their agreement to retain the money within the USMAA Center Fund.

It was also agreed that investment income accrued over the years are added back to the donated sums for the refund amount.

- Proposer: Reza Jamal, Seconded: By Majority Vote.



Election of the Board (USMAA Management Committee)

Bro Falih Shums – elections officer – presented the Nominations.

He said that “No new Nominations had been received”.

However, some present Management Committee Members have agreed to remain in the committee.

- **Position: President**
 - Reza Jamal (aka Mohammed Reza Jamaludin) nominated and re-elected as President (for the fourth year in a row) as allowed by the constitution.
Proposer: Miqsan Mohinudeen, Seconded: By AbdulHakeem
- **Position: Vice President**
 - Sister Minhaja Hashim accepted to remain as the Vice President for another year.
Proposer: Reza Jamal, Seconded: Fahmi Haniffa
- **Position: Secretary**
 - No nomination received yet.
 - The board will seek to fill this role.
- **Position: Treasurer**
 - No nomination received yet.
 - Ahmad Jahfar (current signatory) will continue to support this role as a signatory until the new treasurer is appointed.
 - The board will seek to fill this role.
- **IT Manager:**
 - **Mohamed Zafar Issadeen** (accepted to remain in board).
 - Proposer: Eddie Dole
 - Seconded: Miqsan Mohinudeen
- **General Committee Member**
 - Abdul Hakeem (accepted to remain in the board).
 - Proposer: Reza Jamal
 - Seconded: Eddie Dole
- **Departing Committee Member:**
 - Name: Bilal Riza Muhammed



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Authorized Officers for United Sri Lankan Muslim Association of Australia Inc (USMAA)

1. Mohammad Reza Jamaludin
Association: Member
Status: Current Bank Signatory
2. Ahmad Jahfar
Association: Member
Status: Current Bank Signatory

Nominations and changes of Bank Signatories for year 01July2025 - 30 June 2026

New Signatory Appointed:

Name: Mohamed Zafar Issadeen

Bank Accounts where Mohamed Zafar Issadeen is required to be added are:

1. UNITED SRI LANKAN MUSLIM ASSOCIATION INC
Society Cheque Account
BSB: 063 121
Account: 1018 5803

New Signatory Appointed:

First Name: Jauhar Muhammed Najeeb

Bank Accounts where Jauhar Najeeb is required to be added are:

1. UNITED SRI LANKAN MUSLIM ASSOCIATION INC
Society Cheque Account
BSB: 063 246
Account: 1002 1731



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Removal of Last Year Treasurer

Name: Bilal Riza Muhammed

Bank Accounts where Bilal Riza Muhammed is required to be removed are:

1. UNITED SRI LANKAN MUSLIM ASSOCIATION
INC
Society Cheque Account
BSB: 063 121
Account: 10185803
2. UNITED SRI LANKAN MUSLIM ASSOCIATION INC
SIA Account
Account: 763 246 0500 5004



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UPDATES TO THE MINUTES AS REQUESTED BY THE BANK ON 29 MAY 26, PURUSANT TO KYC OF THE FOLLOWING ORGANIZATION

ORGANIZATION/ASSOCIATION FULL NAME:

United Sri Lankan Muslim Association of Australia INC

ORGANIZATION TYPE:

Incorporated Body





We confirm the following as updates to the original Minutes for 2024-25 Year submitted to the bank:

1. Chairperson / President: Mohammad Reza Jamaludin
2. Secretary: Shiffana Nafiyz Jaupher (appointed after the AGM)
3. Treasurer: Ahmad Jahfar (appointed after the AGM)
4. Beneficial Person: Mohammad Reza Jamaludin
5. Remove this person as an account authority: THALETH FALIH SHUMS (from any or all accounts)
6. Remove this person as an account authority: EDRICH DOLE (from account: BSB: 063 246 Account: 1002 1731)

-The end -

UNITED SRI LANKAN MUSLIM ASSOCIATION OF AUSTRALIA INC

This Document Authorised By:

1. Mohammad Reza Jamaludin

President

2. Shiffana Nafiyz Jaupher

Secretary

3. Ahmad Jahfar

Treasurer