

Minutes of the 11th USMAA Committee Meeting for 2002- 2003

- Date:** Friday 6th July 2002
- Time:** 4:30 pm
- Venue:** 12 Owens ave Glen Waverely (Rifka's residence)
- Present:** Ahamed Vajuhudeen, Fahmi Haniffa, Dhilhaam Fazil, Pam Ashraff, Eddie Dole
- Guests:** M Ashraff, Nizra Haniffa
- Members of the youth team : Shakira S, Rizwan, Micsan , Adil M, Mariam D and Bilal haniffa
- Apologies:** Mohamed Mohideen, Shyama Fuad, Shaffie, Noor Maharroof

Meeting called to order: Recital of fatiah by Bro Micsan.

- The secretary then welcomed all present and outlined basic plans for meetings
- The youth team was introduced to the members of the main committee – a brief introduction regarding the objectives and goals of the youth team.
- A more detailed report to be submitted in the near future

Quirath contest:

Youth was to take part in organising the events of the quirath contest as an introductory activity of its team.

1. Committee to contact their members

- regarding their childrens participation in the contest
- contribution / doantions for prices

Action: vajuhudeen to contact Rizvi regarding prices

2. Hall

- Mulgrave community centre

Action: Eddieis to set up the hall, sound system and the prayer mats

3. Prices

- 18 prices in total
- 1st group – prices donated by Eddie
- 2nd group - prices donated by Vajuhudeen
- 3rd group - prices donated by Fahmi

Action: Dhilham & vajuhudeen is to organise the prices. Vajuhudeen is to organise certificates

4. Donations and food

- Shyama & Pam's groups are to donate money for food
- The rest of the members are to bring a plate of finger food

Action: Pam to organise cutlery & plates

5. Judges

- To be organised by dhilham

6. other details

- In addition to the funds collected USMAA will fund the rest
- Fahmi: to bring speakers and coffee

Meeladh:

- Youth team's participation in meeladh
 - Rizean – to make a speech
 - Micsan – Brief intro regarding the youth team

Action: Rifka to contact Sithy

AGM:

- Dhilham – to prepare the accounts

The meeting was terminated at 6:30pm, with the recital of fathiah by bro. Eddie

Rifka Naufal

Secretary

Minutes of the 13th USMAA Committee Meeting for 2002-2003

Date: Saturday 14th June 2003

Time: 1.00 pm

Venue: 18 Currie Terrace, Glen Waverley

Present: Mohamed Mohideen, Ahamed Vajuhudeen, Eddie Dole & Fahmi Haniffa, Dhillam Fazil, Pam Ashraf, Mohamed Shaffie, Shyama Fuad, Noor Mahroof

Guest: Mohamed Ashraf

1. Meeting was called to order by the president
2. Recital of Fathiah by Bro. Eddie
4. Welcome of guest
5. **Minutes:** previous minutes were proposed by Shaffie and seconded by Dhillam
6. **Matters arising from the minutes:**
 - **Money collected from the tills:** has been sent to Srilanka, through Deen Mohamed, therefore, he will be able to look into where it is urgently needed.
 - Noor Mahroof suggested that records should be kept as to where exactly the money is going.
 - **Newsletter:** the final newsletter will not be sent, therefore, the presidents' report will be handed out at the AGM.
7. **Presidents report:**
 - **Insurance:** president informed the committee that USMAA is covered until 30th June.
 - It was decided that the insurance will be renewed for the upcoming year
8. **Financial report & Accounts:**
 - Detailed report was sent through email to all committee members
 - Dhillam informed the committee regarding a new way of joining all USMAA accounts together.
 - **With regard to the building fund.** It still remains unknown as to who are the signatories.
 - Fahmi suggested sending a letter to the bank with regard to this matter.
 - Rizvi informed the committee regarding **USMAA bank account bringing forth interests**, and whether it should be taken off, as it is a small amount the committee decided to leave it as it is for now and let the next committee decide.
 - **Srilankan Account:** has been closed and the money has been given to a charity

- Noor Mahroof suggested keeping *AGM after the 15th of July* as it would be easier to produce a complete 12 month account.
- However, Rizvi informed that if it is held later due to holidays people are most likely to go on holidays, as well as the upcoming committee does not get enough time to settle in.

Action: *Dhilham is to get more details regarding the joint account*

Main Account:

- Even though there were extra income this year, the SGM took up the extra expenditure
- Main problem has been hall charges: for three functions the cost is over \$1000, and all together it was reported to be more \$2000
- Fahmi suggested speaking to the council regarding concession costs on early bookings.
- And suggestions were also made to increase the subs as the \$35 only covers the insurance.
- Shyama suggested keeping accounts of all hidden costs.
- Suggestions were also made regarding collecting money at the door, however it was decided that, that would be unfair on the people.
- Shyama suggested to get unanimous suggestions from the members during the AGM

Janaza fund:

- The cheque that was given for the new graves were returned as they requested cash payment.
- Due to the fundraising which did not take place, the janaza fund has decreased.

9. Membership and new membership approval:

- Two new memberships have been added
- 169 members in total have paid
- out of which are 22 new members

10. AGM:

- all 169 are eligible to vote
- if any non-members wish to vote then they have to pay membership for the current year
- Food: to be prepared for 100 people
- Nominations: still have not received any

11. Constitution changes:

- Noor Mahroof and Fahmi Haniffa stated that the resolution put forth by Rizvi cannot be discussed at the meeting, and that he should have sent them to the secretary as an individual member.
- Noor Mahroof informed, as a separate committee was formed to discuss the amendments, that Rizvi should have discussed these changes either with that particular committee or put it forth as an individual.

- Rizvi informed that these changes put forth are of importance to the proper running of USMAA and he wanted to make these changes last year as well but however was unable to and due to similar constraints these changes will not be put forth this year either.
- **Youth team** – Fahmi stated that the youth perform for couples of years then depending on its success make it a formal team.
- Rizvi acknowledged the youths participation in the quirath contest and stated that the youth should be given a chance, if not then USMAA would have failed on one of its main obligations and therefore, the resolution regarding the youth team should be passed.
- It was decided that the youth team will be passed as a resolution at the AGM, however, it will not be included in the constitution.
- Shyama acknowledged the youth for their hard work in organizing the quirath contest, and stated that it is very important that the youth are encouraged to come forth.

12: AOB:

- The president stated that this has been a very collective and successful committee and thanked all the committee members for their help and support
- Noor Mahroof stated that Rizvi has put in a lot of his own time and effort in order for USMAA to function accordingly this year. On behalf of the committee Rizvi was thanked and congratulated for his fantastic work!
- Noor also suggested that Rizvi keep in contact with the new president in.

The meeting was terminated at 4:30pm with recital of fathiah by bro. Eddie

Secretary
Rifka

Minutes of the 12th USMAA Committee Meeting for 2002- 2003

Date: 31st June 2003
Time: 1:30 pm
Venue: 18 Currie terrace Glen Waverely (Rifka's residence)
Present: Rizvi Mohideen, Eddie Dole, Shaffie, Shyama Fuad Dhillhaam Fazil,
Apologies: Ahamed Vajuhudeen, Fahmi Haniffa, , Pam Ashraff, Noor Maharooof

Meeting called to order: Recital of fatiah by Bro Eddie

Minutes:

- The previous minutes proposed by Eddie and seconded by Dhillham

Accounts:

- Still to be finalised

Presidents report:

- Presidents sincere appreciation to the committee for all their help in organising the quiraath contest

Youth:

- President met with the few of the youth on 31st June 2003 at 11am
- Discussed their ideas and opinions
- It was decided that the youth team would be included in the constitution
- And plans of allocating \$500 from the USMAA accounts were also discussed, however still to be finalised

Flood relief:

- President informed the committee that a muslim village is in need of building a well
- The Srilankan community as a whole in Melbourne is sending a container with food, clothing etc

Action: *members are to inform their groups*

Newsletter:

- To be finalised by Fahmi

Tills:

- It was decided by the committee that the money collected from the tills will also be sent into the flood relief.

AGM:

- The committee decided to send mail outs to non-members as well
- Constitution: matters regarding trustees to be amended
- Election:
 - only those who have been financial members for at least a year or more could take up positions in the main committee
 - only financial members are able to vote
- meal: dinner would be provided

Action: Rifka is to contact Mahroof regarding the food

Any other business:

- committee is to meet again on the 14th of June at 1pm – further details to be emailed
- the organising of events for the elderly – Rizvi & Shyama volunteered to take responsibilities in keeping that functioning
- the names of people who are eligible to vote and take up positions in the future committee are to be posted
- youth web page: it was decided that a page for the youth team would be allocated in the main USMAA web page. Further details to be confirmed.

Meeting terminated at 2:30pm, with the recital of fathiah by bro. Eddie

Rifka Naufal

Secretary